

Norton Radstock College
Terms of Reference
Search and Nomination Committee

1. The Committee shall comprise 4 persons consisting of:
 - The Principal ex-officio
 - Three Corporation members
2. The Committee shall be responsible for nominating candidates for the approval of the Corporation to fill vacancies on the Corporation, and for determining the process whereby candidates are nominated.
3. The Committee shall from time to time consider and make recommendations to the Corporation on the Corporation's composition and balance, and on the procedures for appointment to the Corporation.
4. The Committee shall be responsible for regular skills audits and the development of training plans for the Corporation.
5. The Committee shall develop and recommend to the Corporation, policies and procedures for the induction, appraisal and development of Corporation Members.
6. The Committee shall have the power to employ the services of such external advisers as they deem necessary to fulfil their responsibilities.
7. A Corporation Member shall Chair the Committee.
8. The quorum for meetings of the Committee shall be 2 Corporation Members.
9. The Committee shall meet at least twice a year.
9. The Clerk to the Corporation shall act as Clerk to the Committee and shall keep appropriate records of their proceedings.

These were approved at the Governing Body meeting on 29 March 2011