



## Have you thought of taking on an APPRENTICE?

**ENERGY, FRESH TALENT, IDEAS, ENTHUSIASM,  
WILLING TO LEARN, INCREASED PRODUCTIVITY**

**Employer Solutions at Norton Radstock College  
can steer you through taking on an Apprentice  
in the following areas:**

- Accounts
- Amenity Horticulture
- Business Administration
- Customer Service
- Children's Care, Learning and Development
- Engineering
- Hairdressing
- Health and Social Care
- Information Technology
- Vehicle Maintenance and Repair

Pictured: B&NES Council Horticulture Apprentices  
at Norton Radstock College received a special  
achievement certificate in 2009.



**NEW** government funding of £2500 available  
for employers who take on an Apprentice.

**nortcoll.ac.uk**

**0845 863 8380**

## **Apprenticeship Grant for Employers of Apprentices aged 16 and 17**

### **Employer fact sheet**

The National Apprenticeship Service will provide up to 5,000 Apprenticeship Grants for Employers of 16 and 17 year olds with a value of £2,500 to encourage employers to take on unemployed 16-17 year olds as apprentices. The £2,500 grant is in addition to the costs of training which is met by the National Apprenticeship Service/Learning and Skills Council.

### **Which employers can benefit from AGE 16 and 17?**

The aim is to support employers to offer new and additional places in support of young people. Therefore we are targeting those employers who would not otherwise have been in a position to recruit an apprentice at this point in time or who are able to offer more Apprenticeship places than they would otherwise have done.

We particularly want to support small and medium sized employers who are interested in employing an apprentice for this first time, or who want to employ an additional apprentice over their traditional level of recruitment.

We can support larger employers where they can demonstrate that they are overtraining to support smaller employers in their supply chain/the wider sector or recruiting in excess of their traditional levels of apprentice recruitment.

### **When will the grant be available?**

The grant will be available immediately but only up until the end of March 2010.

### **How will employers receive the grant?**

Employers will receive the grant in two payments - £1,500 when the young person starts their Apprenticeship and a further £1,000 after 12 weeks. Payments will be administered via the College.

### **Which young people are eligible?**

All 16 and 17 year olds who are not in employment or already on an Apprenticeship programme are eligible. This includes those who may have had a place in a college or school but have subsequently dropped out. **The young person will need to have been recruited and in work before the end of March 2010.**

### **What do employers have to commit to:**

- Confirmation that they wouldn't have taken the apprentice on without this additional incentive.
- A commitment to employ the apprentice for the time it takes to achieve the Apprenticeship framework.
- Confirmation that they are aware of and do not breach any state aid rules.
- Agreement to pay the minimum Apprenticeship salary of £95 per week (Norton Radstock College suggests a minimum of £100 per week)
- Agreement to refund the grant if the contract with the apprentice ends early

### **Can you help me recruit an apprentice?**

We will support you through the recruitment process and market vacancies through Connexions, Job Centre Plus and Apprenticeships On-Line.

**16 and 17 year olds not in full-time education have seen the largest absolute fall in their employment rate since the start of the recession but we know through Connexions that a significant proportion of their 16 and 17 year old customers are interested in looking for work. This scheme will give these enthusiastic young people the opportunity to work for successful companies like yours.**